

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, July 16, 2020

8:00 A.M.

Minutes

The follow participants were present via ZOOM videoconference.

Meryl W. Ben-Levy, President
Clifford Saffron, Vice President
David Dubner
Michael Levine
Steven Litvack
David Seinfeld
Bruce Valauri joined the meeting at 8:04 a.m.

ALSO PRESENT

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Primary Education
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk
Carrie Anne Tondo	District Counsel

ABSENT

Ms. Ben-Levy called the meeting to order at 8:01 a.m.

Preliminary Announcements
Ms. Ben-Levy read the following statement:

The Roslyn Union Free School District continues to take steps to reduce the potential for exposure to the coronavirus (COVID-19). The District's efforts in this regard are made in furtherance of federal, state, and local mandates to limit any and all public gatherings.

As authorized by Governor Andrew M. Cuomo's Executive Order No. 202.1, issued on March 12, 2020, and as extended by subsequent Executive Orders, this meeting is being held remotely by videoconferencing and the public will not be permitted to attend the meeting in-person. The Board of Education will make a motion setting forth the manner in which the meeting will be conducted and waiving any applicable policies or common practices with respect to the conduct of the meeting. The public participation portion of the meeting will be suspended. The meeting will be video broadcasted in order to provide

the public with the ability to view the meeting. This meeting will also be recorded and later transcribed in accordance with Executive Order 202.1, as extended.

Pledge of Allegiance

Board President's Comments

Ms. Ben-Levy commented the Administration has been working on a daily basis to begin to form alternative options for what the coming school year could look like. The district is currently waiting for additional guidance from the State of New York and anticipates the Governor will make an announcement the first week of August concerning school openings.

The Administration and Board of Education are aware that things can change dramatically and quickly and Administration is preparing for the ability to switch gears and directions on a moment's notice. On behalf of the Board of Education, Ms. Ben-Levy expressed her gratitude to the Administration for all their hard work in trying to prepare for the upcoming school year during this pandemic.

Superintendent's Comments

Ms. Brown spoke of receiving the reopening guidelines from the New York State Board of Regents and is waiting for the guidelines from the State Education Department to outline the reopening plans Roslyn will be submitting to the Governor.

Ms. Brown thanked the Roslyn Teachers Association and President Eleanor Russell for working closely with the Administration to form plans that are best for the students and staff. Ms. Brown has scheduled meeting with PFA presidents, teachers and parents to discuss the reopening plan options.

In addition, Ms. Ben-Levy commented, "Every single plan that this Board and Administration is making on contingency for the coming school year, will be absolutely conditioned upon and interdependent with, what is happening in real time in the community. It will be absolutely critical to have the complete cooperation of every single family, both in school and out of school in order to make any of these plans work." She asked that this information be communicated widely, because lives depend on it.

Ms. Ben-Levy made a motion to adopt the agenda as a consent agenda.

Ms. Ben-Levy moved, Mr. Seinfeld seconded and carried by a vote of 7-0, to accept the agenda as a consent agenda.

Ms. Ben-Levy moved, Mr. Dubner seconded and carried by a vote of 7-0, to adopt the consent agenda.

ACTION ITEMS

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT

BUDGET UNLESS OTHERWISE NOTED

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

- B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):
- (i) Contractor: Port Washington Union Free School District
Services: Health and Welfare Services for 1 student attending out of district schools for the 2019-20 school year.
Fees: \$867.16 per student
Total estimated to be \$867.16
 - (ii) Contractor: Hempstead Union Free School District
Services: Health and Welfare Services for 2 students attending out of district schools for the 2019-20 school year.
Fees: \$912.88 per student
Total estimated to be \$1,825.76
 - (iii) Contractee: East Williston Union Free School District
Services: One (1) East Williston resident to attend Special programs 2020-21 school year.
Fees: 10 Month Tuition - \$100,873.00 – Elementary Rate (September 1, 2020 through June 25, 2021)
Total estimated to be \$100,873.00 (Roslyn to receive)

Recommendation to **extend** the following contract [(iv) which was first approved by the Board of Education on July 18, 2019 (item B.10, Bid# 19/20-35C)], in order to renew:

- (iv) *Contractor: Courier Printing Corp.
Services: Printing of Adult Education Fall 2020 and Spring 2021 Catalogues 2020-21 school year
Fees: Total estimated to be \$12,418.00

Recommendation to **extend** the following contract [(v) which was first approved by the Board of Education on July 18, 2019 (item B.10, Bid# 19/20-35C)], in order to renew:

- (v) *Contractor: Nystrom Publishing Co.
Services: Printing and Mailing of the 2020-21 school calendar
Fees: Total estimated to be \$3,527.33

Recommendation to **extend** the following contract [(vi) which was first approved by the Board of Education on July 18, 2019 (item B.10, Bid# 19/20-35C)], in order to renew:

- (vi) *Contractor: The Marsid M & M Group
Services: Printing of Course Offering Books and Commencement Booklets 2020-21 school year
Fees: Total estimated to be \$4,125.00

Recommendation to **extend** the following contract [(vii) which was first approved by the Board of Education on June 28, 2016 (item B.13, Bid#16/17-50), extended on June 27, 2017 (item B.1. (xxvi)), extended again on June 26, 2018 (item B.1. (ix)), and extended again on July 18, 2019 (item B.1. (iii))], in order to renew:

- (vii) *Contractor: Jamaica Ash & Rubbish
Services: Refuse removal, street sweeping and drainage system for the 2020-21 school year
Total estimated to be \$60,202.37 (including CPI increase)

Recommendation to **amend** the following contract (viii) which was approved by the Board of Education on June 30, 2020 (item B.1. (viii)):

- (viii) *Contractor: Christine Baudin, M.S. CCC-SLP
Services: AT (Assistive technology) and ACC (Augmentative and alternative communication) services for the 2020-21 school year as specified in the agreement
Fees: Total Estimated to be \$5,000.00 (*paid via 611 grant*)
(Agreement is subject to review and approval by district counsel)

Recommendation to **amend** the following contract (ix) which was approved by the Board of Education on June 30, 2020 (item B.1. (xi)):

- (ix) *Contractor: CJI Consultants
- Services: Special Education Administration consulting for the 2020-21 school year
- Fees: Total estimated to be \$2,100.00 (*paid via 611 grant*)

Recommendation to **amend** the following contract (x) which was approved by the Board of Education on June 30, 2020 (item B.1. (xxix)):

- (x) *Contractor: PBS Consulting & Psychological Services
- Services: Various services for the period of 7/1/2020 through 6/30/2021 as specified in the agreement
- Fees: Total estimated to be ~~\$276,000.00~~ \$386,100.00 (*paid via 611 grant*)

B.2. Recommendation to approve Capital Budget Appropriation Transfers as per attached. (**Attachment B.2.**)

B.3. Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9060-800-03-9000-303	MEDICAL INS ADM	\$197,723.00
	Subtotal	\$197,723.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
9901-930-03-9000-303	TRNSFR TO SCHOOL LUNCH	\$197,723.00
	Subtotal	\$197,723.00

REASON FOR TRANSFER REQUEST: To cover unexpected losses caused by the COVID-19 pandemic.

B.4. Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1620-200-03-8900-303	COVID Equipment	\$35,036.00
	Subtotal	\$35,036.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-450-03-8900-310	COVID Supplies	\$35,036.00
	Subtotal	\$35,036.00

REASON FOR TRANSFER REQUEST: To cover costs associated with purchasing (461) open-front desks to facilitate social distancing in elementary classrooms.

B.5. Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1310-430-03-9000-303	BUSINESS CONTRACTUAL	\$4,000.00
2250-430-03-8900-303	COVID Services	\$19,500.00
	Subtotal	\$23,500.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1311-430-03-9000-303	ACCTG CONTR	\$4,000.00
1310-430-03-8900-303	COVID Cont Svces	\$19,500.00
	Subtotal	\$23,500.00

REASON FOR TRANSFER REQUEST: To cover costs associated with training our new District Treasurer and providing state-mandated child care services for essential workers as per an Executive Order.

B.6. Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2630-200-03-8900-303	COVID Inst Equip	\$89,560.00
	Subtotal	\$89,560.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-450-03-8900-310	COVID Supplies	\$89,560.00
	Subtotal	\$89,560.00

REASON FOR TRANSFER REQUEST: To cover costs associated with purchasing (3800) desk-top plastic sneeze guards for use in classrooms during in-person instruction by both students and teachers.

B.7. Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change order is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HTS Playground General Construction PCO #1: Barbato Proposed Change Order #1 (Heights) in order to provide new asphalt at the corner of the building, remove all the buried asphalt, and top soil and seed at an estimated cost of \$21,000.

B.8. WHEREAS, It is the plan of the Boards of Education of Levittown Public Schools, Great Neck UFSD, Herricks UFSD, Island Park UFSD, Jericho School District, Long Beach UFSD, Mineola UFSD, North Shore Central School District, Plainedge School District, Port Washington UFSD, and Roslyn UFSD to bid jointly for School Bus, Vehicle & Garage Parts, Supplies, & Equipment and School Bus & Vehicle Outside Repairs & Services.

WHEREAS, The Roslyn School District is desirous of participating with other school districts in Nassau County in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and

WHEREAS, The Roslyn School District wishes to appoint Levittown Public Schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Boards of Education and making recommendations thereon, therefore

BE IT RESOLVED, That the Levittown School District Board of Education authorizes the above mentioned district to represent it in all matters leading up to the entering into contracts for the purchases of the above mentioned commodities and services, and

BE IT FURTHER RESOLVED That the Roslyn School District Board of Education agrees that unless all bids are rejected, it will award contracts according to the recommendations of the lead district Levittown Public Schools and that after award of contract it will conduct all negotiations directly with the successful bidder.

B.9. Recommendation by Dr. Scott Andrews, High School Principal, to declare as obsolete the attached items which are no longer of use in the district. They are either not functioning and cannot be repaired, or have become obsolete. These items may be sold as scrap, put up for auction, or discarded as is deemed appropriate. **(Attachment B.9.)**

B.10. Recommendation that, pursuant to receipt of a grant in the amount of \$200.00 from NYIT, to be used to reimburse our student, Gabrielle Fries, for supplies she purchased to complete her Research project, the Board of Education hereby accepts the grant, and increases the appropriation in *2110-450-08-6100-801 (Research-Supl & Mat)*, by \$200.00 with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by

the Committee on April 1, 21; June 29 and July 2, 2020.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on February 27; March 9, 20, 27; April 3, 23, 24, 28; May 1, 6, 7, 8, 12, 14, 18 and 19; and June 29, 2020.

BOARD OF EDUCATION:

BOE.1 RESOLVED that the following Board of Education Goals for the 2020-2021 school year be adopted. (**Attachment BOE.1**)

Ms. Ben-Levy moved, Mr. Dubner seconded and carried by a vote of 7-0, to accept the Personnel Agenda items P.1 – P.2, Business/Finance Agenda Items B.1 – B.10, C&I.1 – C&I.2 and BOE.1 as a consent agenda.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy made a motion to adjourn; seconded by Mr. Dubner carried by a vote of 7-0; to adjourn at 8:07 a.m.

Respectfully submitted,

Nancy Carney Jones
Nancy Carney Jones
District Clerk